

Chairman, Incentive Awards Committee

Executive Secretary, Incentive Awards Committee

Award for Superior Accomplishment - []

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25X1 1. Agency Regulation [] and supporting documents from the Assistant Director for Research and Reports recommending the granting of a within-grade pay increase as an award to [] [], GS-15, for superior accomplishment have been reviewed to determine compliance with the standards set forth in the above reference. [] compensation is less than the maximum rate for his grade. He has received no previous advancement as an award during the past 78 weeks--the prescribed waiting period for a normal periodic pay increase.

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2. Standards - To merit an award for Superior Accomplishment, an employee's performance must meet one of the tests prescribed by Paragraph 3a (4) of the Regulation. The memorandum from the Assistant Director for Research and Reports presents evidence which can be considered as coming within the provisions of the above paragraph.

3. If the Committee favorably considers an award for Superior Accomplishment for [] his salary will be increased from \$11300 to \$11550 per annum.

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FOR THE INCENTIVE AWARDS COMMITTEE

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The evidence shows specific, tangible contributions beyond the performance to be expected of an "outstanding" employee of great value monetarily and otherwise. Recommended approval.